Skill Signal – Install & Registration

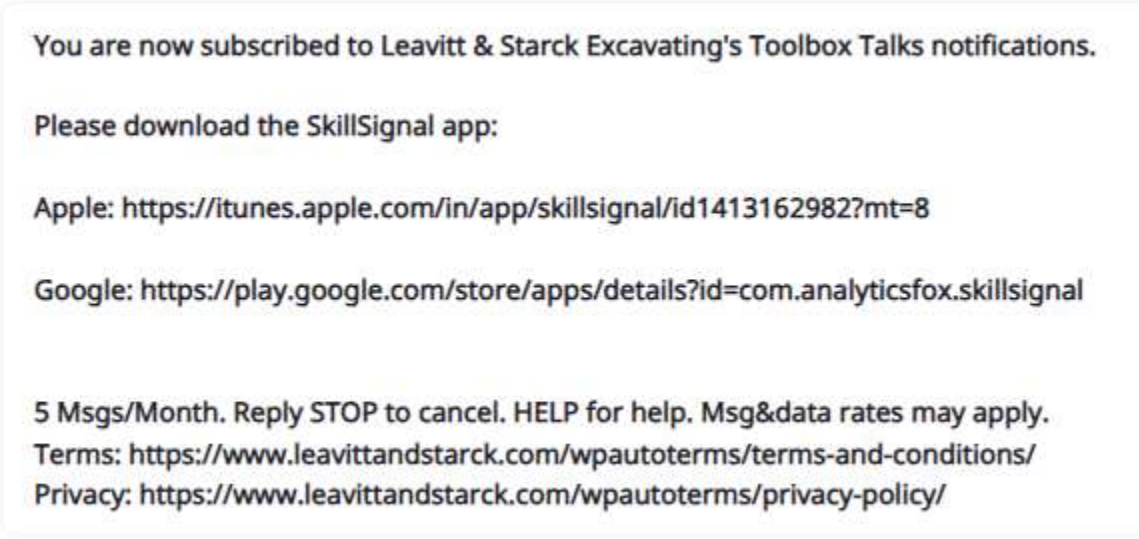
1) If you have not already filled out the *Informed Consent for Text (SMS) Messaging* form, please do so now.
2) Subscribe to the Toolbox Topics SMS notifications by scanning this QR Code, which will prompt your phone to send an SMS to subscribe (you will need to press send).

If you have difficulties with the QR Code or choose not to use it, then you will need to manually send a text message

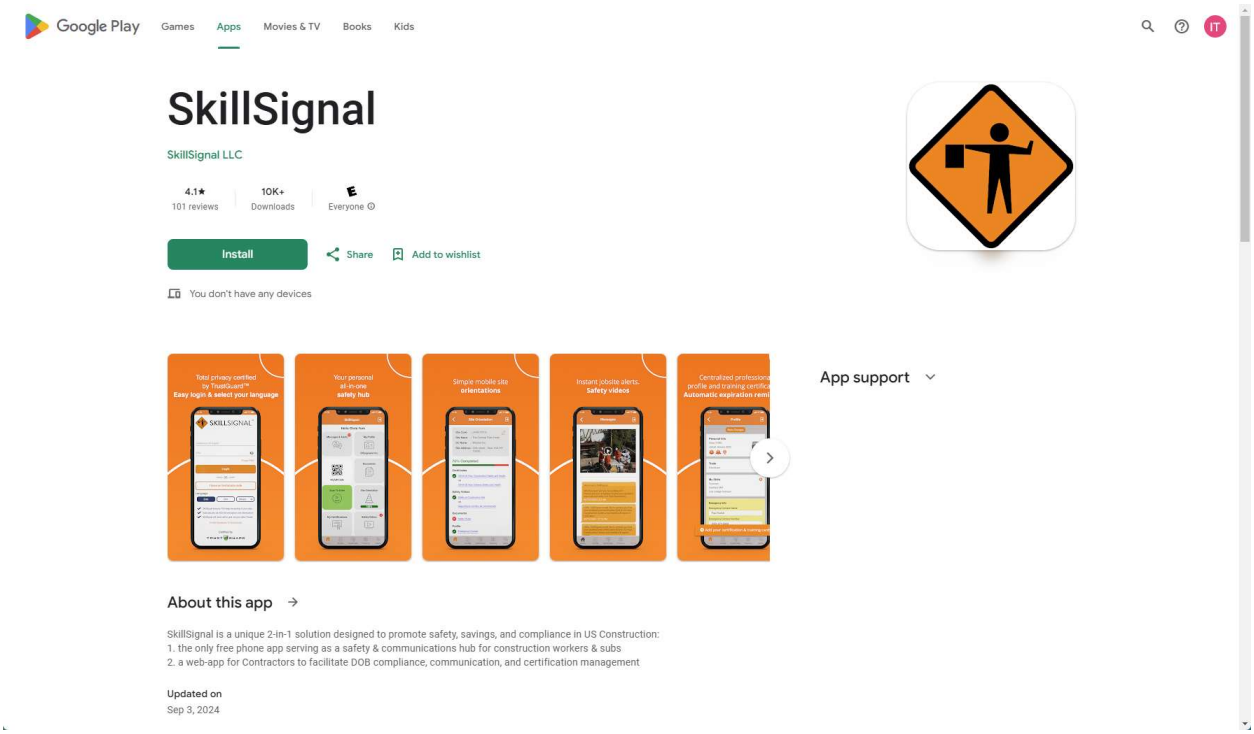
TO: 833-454-7428

MSG: TOOLBOXTALKS

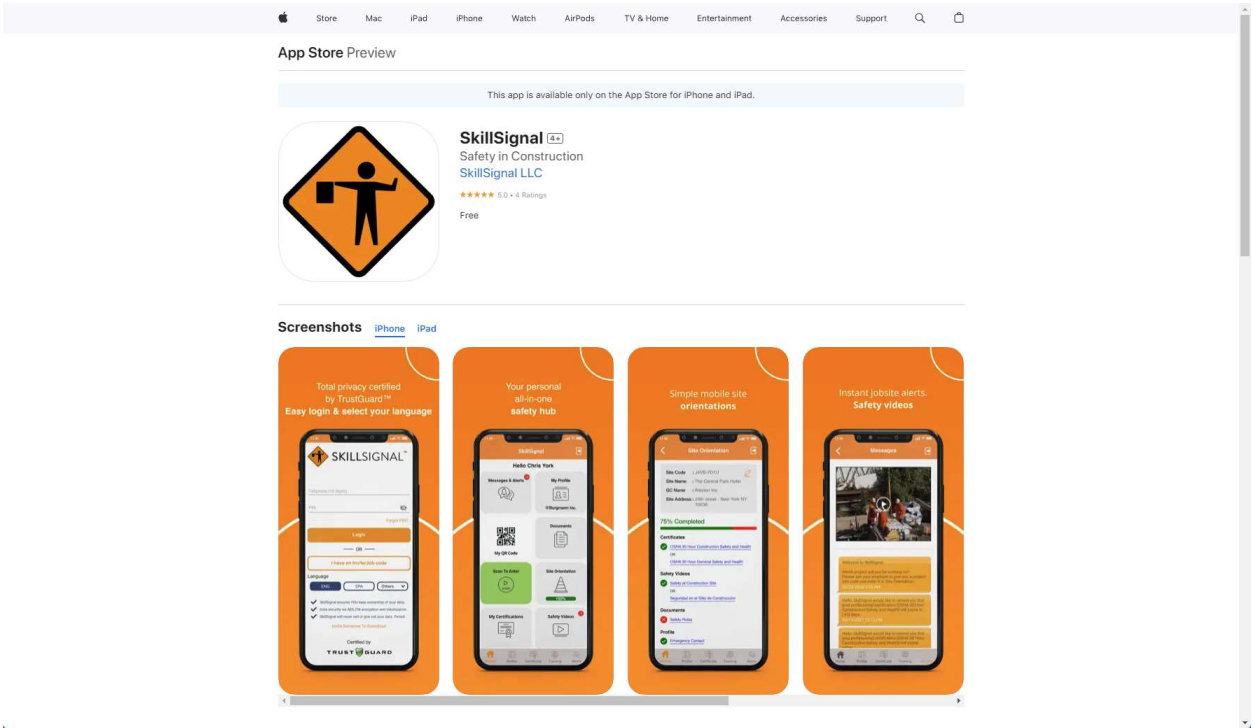
Shortly after sending the above message, you will receive back a confirmation text message:



Installing SkillSignal: Click on the appropriate link in the message you received to take you to the “store” where you can install the SkillSignal application. This app is FREE.

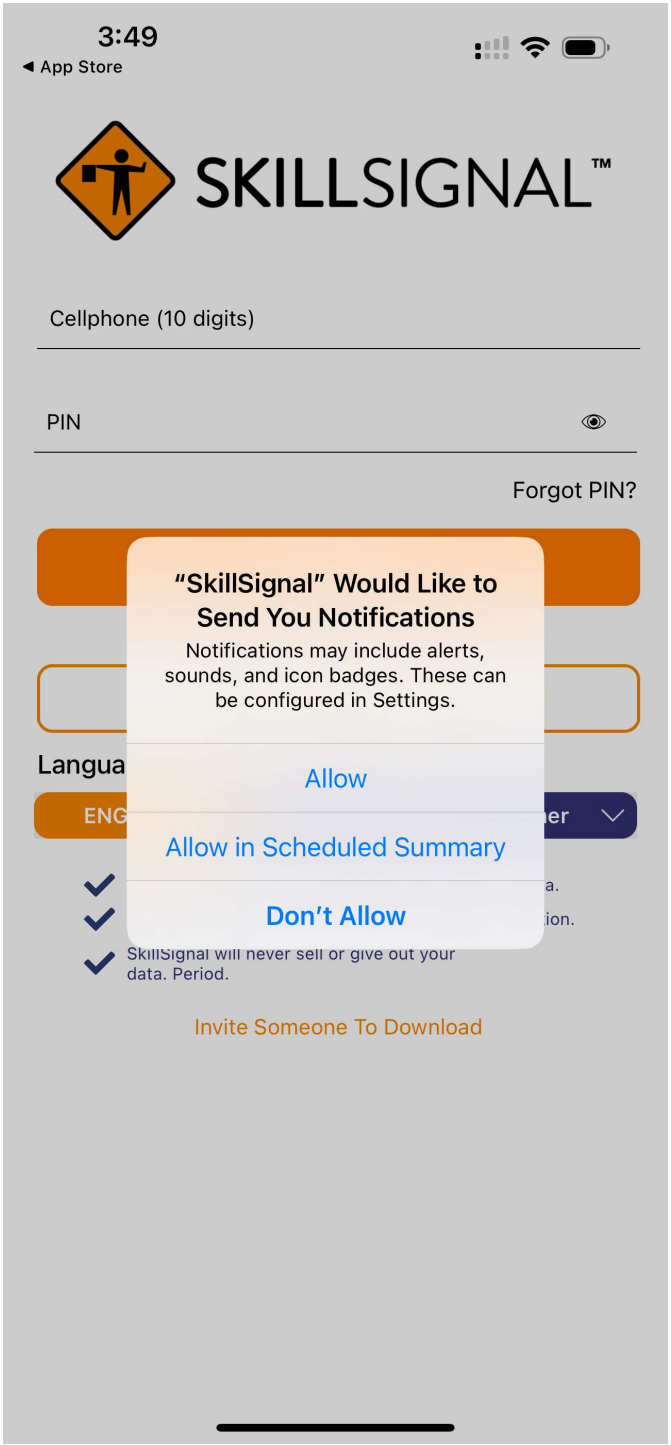


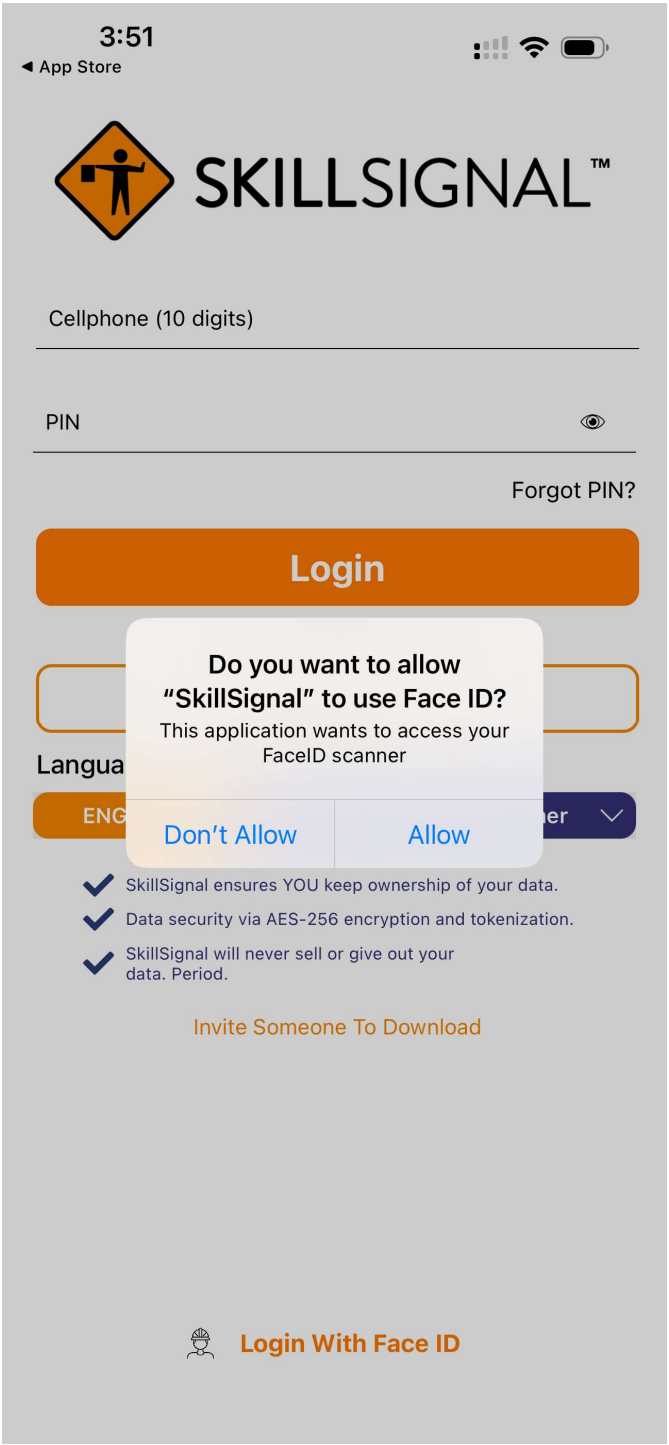
[examples of the SkillSignal app in the Google Play Store (above) and the Apple Store (below)]



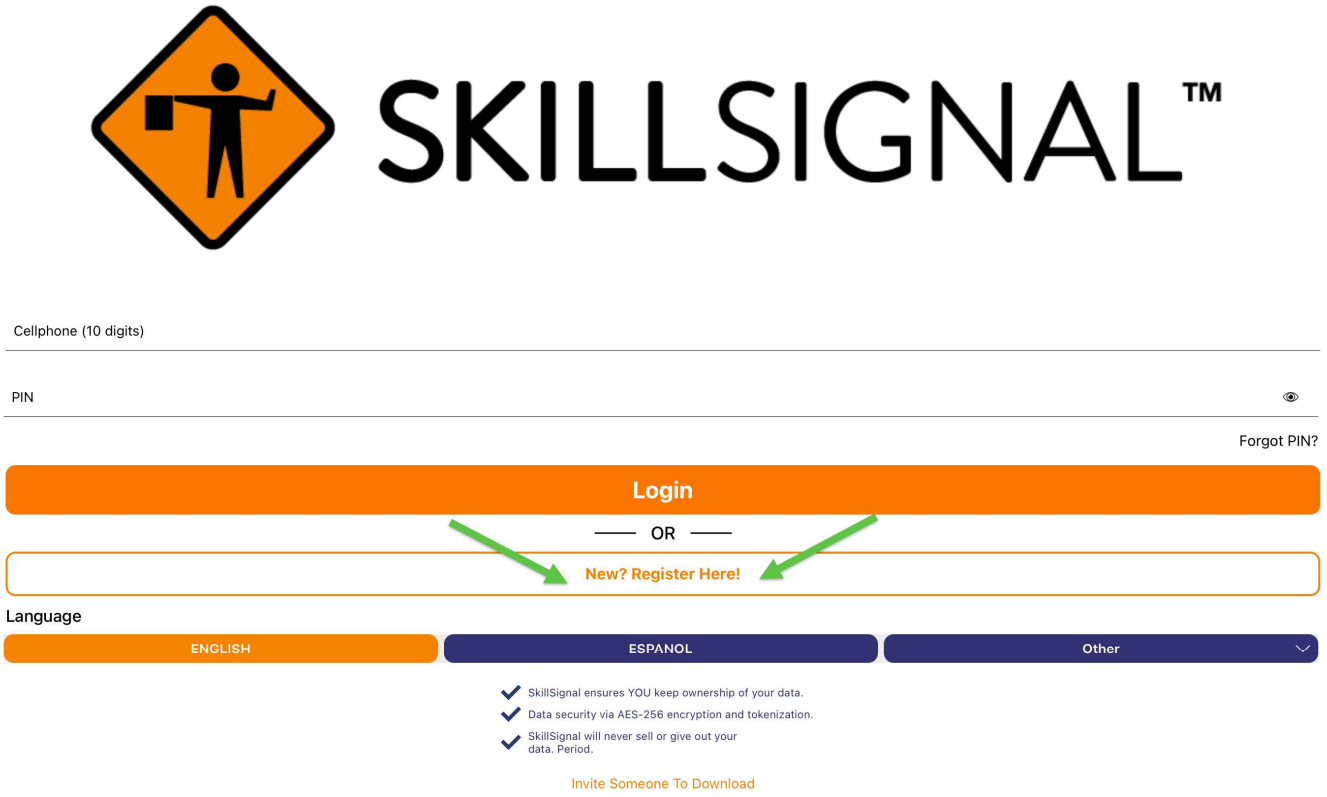
SkillSignal app Setup/Registration:

Open the SkillSignal application. Upon opening, you may receive some notifications like below; these notifications are asking for certain permissions; please read each carefully. The examples below are from an iOS 18 iPhone – your notifications will differ depending on platform (Apple vs. Android) and OS version. I do recommend allowing the Face ID (or any biometric) to login to the app.



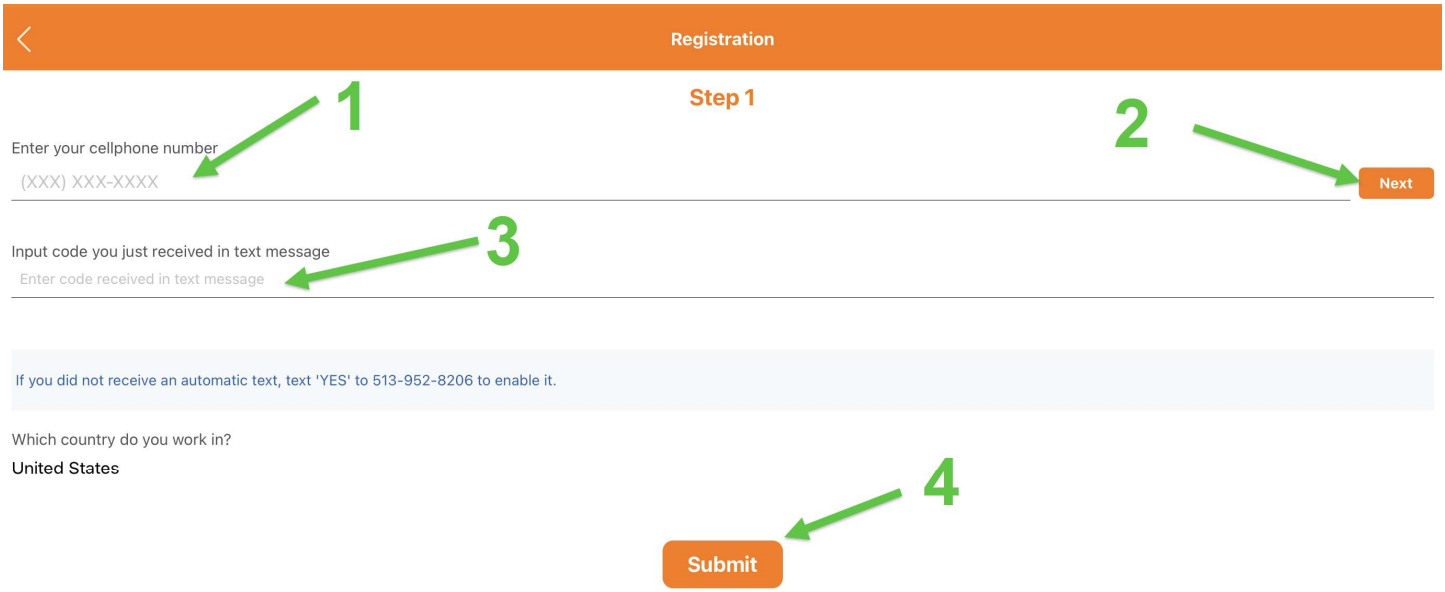


Once you get past the permissions notifications, you will see the LOGIN screen; please click on the area indicated by the Green Arrows.



Next follow the Numbered Green Arrows:

1) Enter your cell phone number
2) Click on the “next” button
3) Wait to receive a 4-digit PIN sent to you via a text message
    a. Enter the PIN
4) Click on the “Submit” button

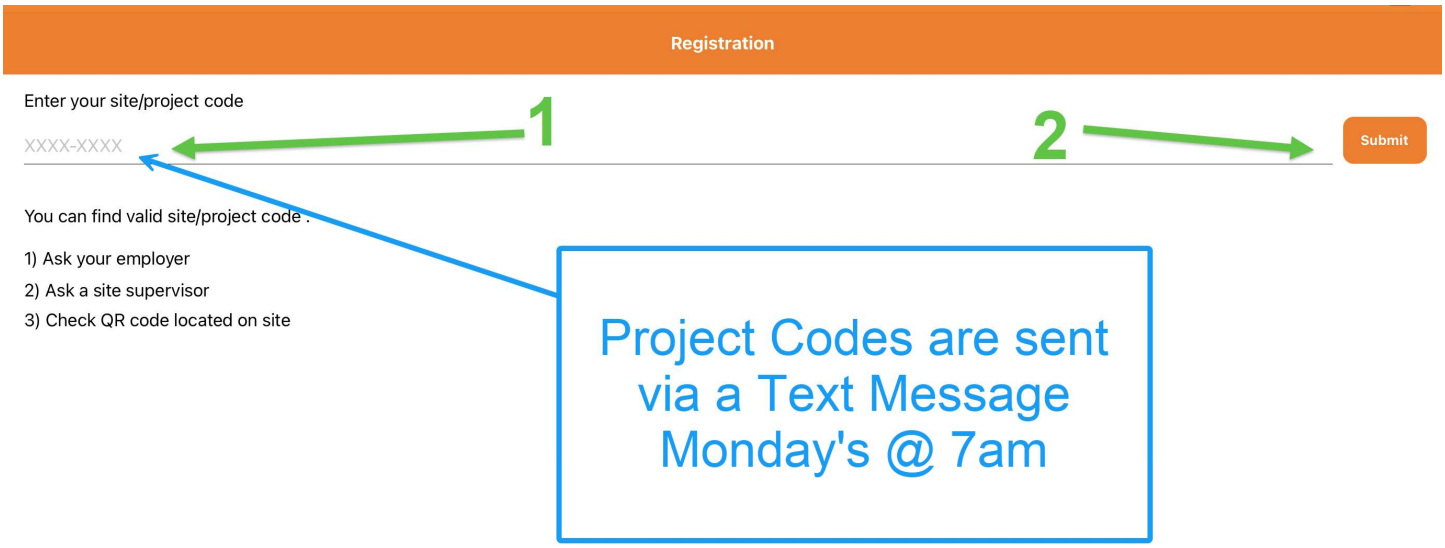


Next you will create a NEW PIN – Use a PIN that you will be able to remember. You will be using this NEW PIN to login to the application.



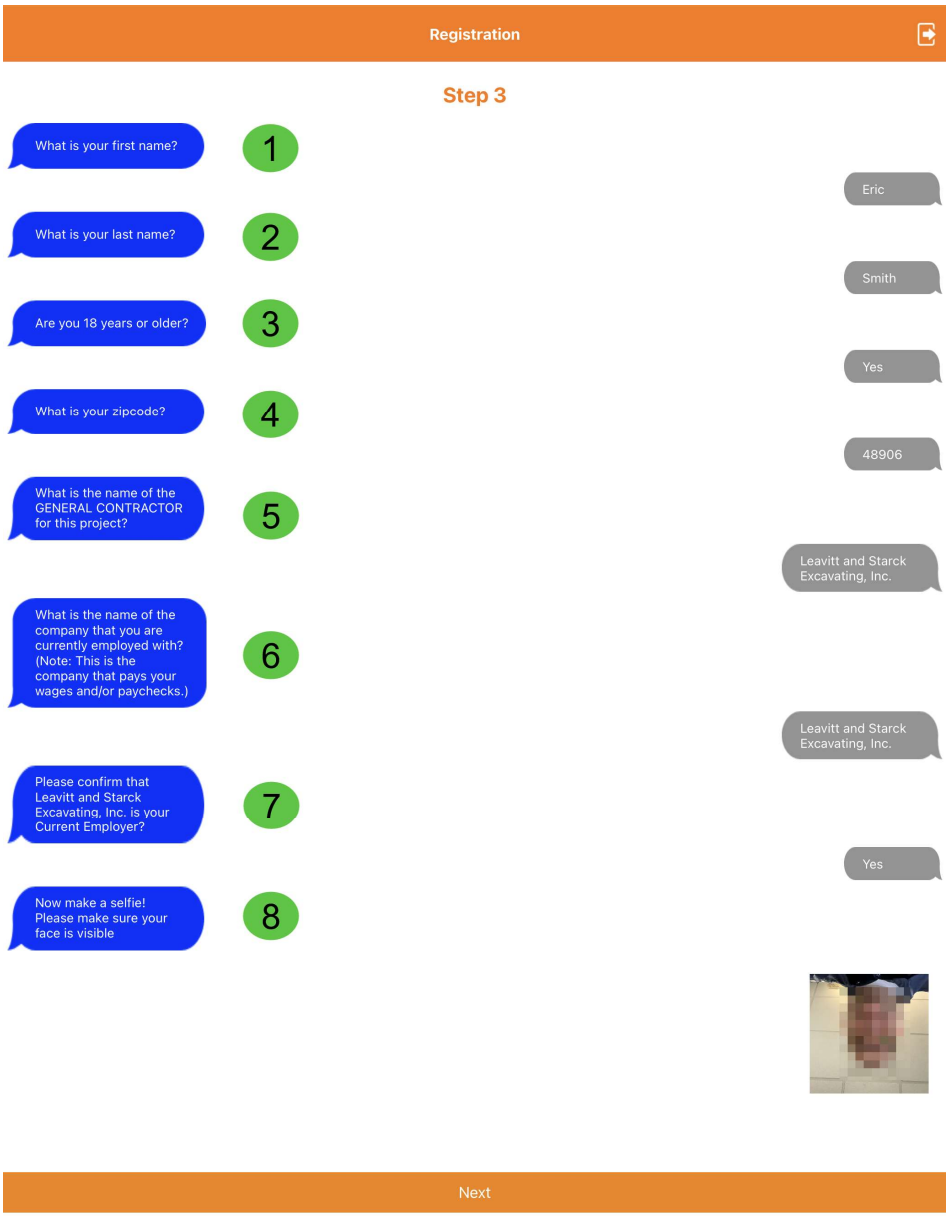
Now you will need to enter a Project Code. This project code will normally be sent to you every week via a Text Message – a different Project Code every week.

For the sake of this Registration process, please use this Project Code: **LWLC-LBNM**



Now the application will ask you for eight pieces of information, please enter your correct information

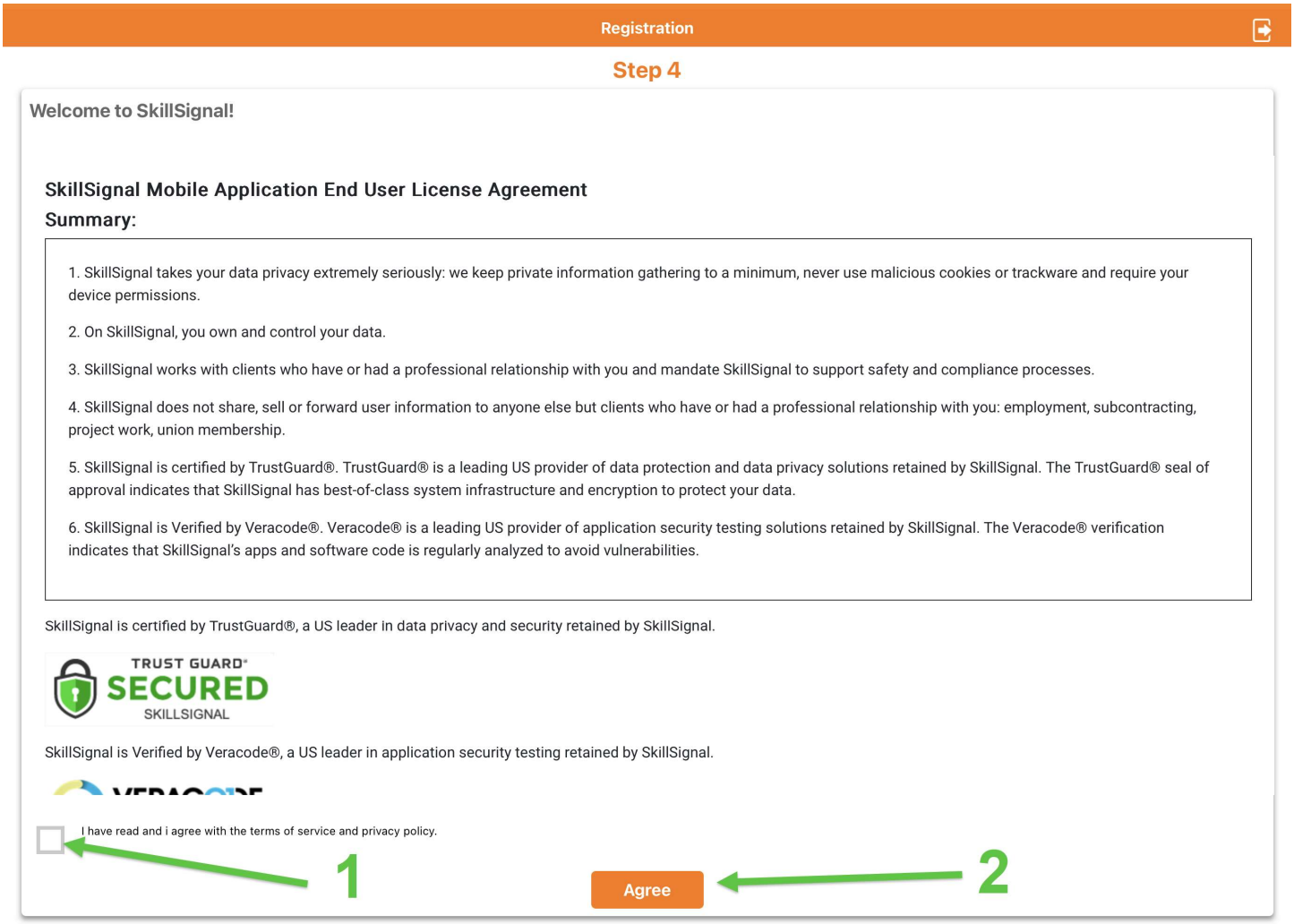
1) First Name
2) Last Name
3) Are you 18 Years or older?
4) Zip Code
5) Name of GC?
    a. Only 1 option to choose: Leavitt and Starck…
6) Name of Employer?
    a. Only 1 option to choose: Leavitt and Starck…
7) Confirm Employer
    a. Yes
8) Take a (work appropriate) selfie
    a. Doing this will typically prompt a permissions notification from your device, asking permission to use your camera. If you don't allow permission, you will not be able to provide a photo and you will not be able to proceed any further in the registration process.



And the final part of the Registration Process is the End User License Agreement (EULA).

Once you have read through the EULA to your satisfaction, please:

1) Check the 'I have read…' checkbox
2) Click the "Agree" button



Next, Please Close and/or Logout of the application!

This Completes the Skill Signal Registration process.

Please see the "Completing Weekly Toolbox Talks" instructions for how to use the application to complete your weekly toolbox topics.